



**SURREY HILLS HISTORICAL SOCIETY COLLECTION
DONATION FORM**

I, [DONOR]

[PLEASE PRINT]

Make a gift of the material listed below to Surrey Hills Historical Society Collection free from all claims and encumbrances

I declare that:

- I am the legal owner of the material
- I have made the donation of my own free will and without influence
- I am / am not the legal owner of any copyright to the material
- I give permission for any names provided to be published
- In making this donation I am aware that and give permission for the material to:
 - Be catalogued as part of the Surrey Hills Historical Society Collection or its legal successor
 - Be included as part of an online internet catalogue of the collection as part of the Victorian Collections database (See <https://victoriancollections.net.au/>)
 - Be part of displays organised on behalf of the Surrey Hills Historical Society, either within the Heritage Centre or elsewhere
 - Be made available to bona fide researchers and published as part of their research, provided due acknowledgement is given in any publication
 - Be referenced as part of a history of the Surrey Hills area
 - Be used as illustrations for reports by Surrey Hills Historical Society to its funding bodies, such as: State Department of Planning and Community Development Victoria and City of Boroondara
 - Be used to publicise the existence of the collection in local newspapers, on the Surrey Hills Historical Society website and other relevant media.

List of items donated: (list further items on the reverse if necessary)

Special requirements or conditions (if applicable):.....

The Heritage Centre
190A Canterbury Road, Canterbury, 3126
ABN 85 629 719 592

Email: heritage@surreyhillsnc.org.au

.....
Acknowledgement (if any) that you would like cited (for publication purposes):

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Address:

.....
Telephone:..... **Fax:**.....

Email:.....

Signature of Donor:..... **Date:**.....

Witness:.....

Accepted on behalf of Surrey Hills Historical Society:.....

Position:..... **Date:**.....

Office documentation:

Letter of acknowledgement sent **Date:** **By whom:**

Catalogued **Date:** **By whom:**

Scanned **Date:** **By whom:**

Computer record: **Date:** **By whom:**